
End of Lease Vacate Clean or "Spring Cleaning" To Do List

A room by room list of tasks that may potentially be on your to do list. We recommend that tasks for the same room are written on the same coloured sticky note. Write the name of the task owner on the task.

KITCHEN

1. Oven walls, racks, griller and trays cleaned. Drip trays to be cleaned of all grease.
2. Stove top cleaned and free from stains
3. Range hood and filters cleaned and light working
4. Dishwasher cleaned including the door, rubbers and filter
5. Bench tops cleaned
6. Sinks, drain holes, plugs and taps are clean and free of debris
7. Splash backs cleaned and free of grease. If tiled, clean the grout.
8. Refrigerator and microwave (especially behind) is clean
9. Exhaust fan cleaned
10. Air vents dusted and cleaned
11. Windows, window sills and tracks cleaned thoroughly including washing of fly screens
12. Cupboards cleaned thoroughly inside and out. Handles cleaned.
13. Marks to be removed from walls
14. Power outlets and light switches cleaned
15. Light fittings cleaned and non-functioning light bulbs replaced
16. Floors and skirtings to be washed and free of grease or stains. If tiled, clean the grout.
17. Rubbish removed

BATHROOM / TOILET / POWDER ROOM

1. Bath, shower, shower screen/curtains, shower heads and taps are cleaned, disinfected and free from soap residue, debris and mould
2. Vanity basin, drain holes, plugs and taps are cleaned and free of soap residue, debris and mould
3. Mould removed from tiles, grout, ceiling and walls
4. Benches and tiled areas are cleaned. Clean the grout.
5. Mirrors cleaned
6. Toilet to be totally cleaned and disinfected. Cistern and bowl to be cleaned.
7. Toilet roll holder to be cleaned
8. Towel rails, rings and hooks cleaned
9. Exhaust fan cleaned
10. Air vents dusted and cleaned
11. Windows, window sills and tracks cleaned thoroughly including washing of fly screens
12. Cupboards cleaned thoroughly inside and out. Handles cleaned.
13. Marks to be removed from walls
14. Power outlets and light switches cleaned
15. Light fittings cleaned and non-functioning light bulbs replaced
16. Floors and skirtings to be washed and free of stains. If tiled, clean the grout.
17. Rubbish removed

LAUNDRY

1. Washing tub is cleaned, disinfected and free from soap residue, debris and mould
2. Washing tub's drain holes, plugs and taps are clean and free of debris
3. Mould removed from tiles, grout, ceiling and walls
4. Benches and tiled areas are cleaned. Clean grout.
5. Air vents dusted and cleaned
6. Windows, window sills and tracks cleaned thoroughly including washing of fly screens
7. Cupboards cleaned thoroughly inside and out. Handles cleaned.
8. Marks to be removed from walls
9. Power outlets and light switches cleaned
10. Light fittings cleaned and non-functioning light bulbs replaced
11. Floors and skirtings to be washed and free of stains. If tiled, clean the grout.
12. Rubbish removed

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LIVING ROOM / LOUNGE / PLAY ROOM / STUDY / SHARED LIVING SPACES / BEDROOMS / WALK-IN WARDROBES

1. Cupboards and drawers cleaned and emptied. Handles cleaned.
2. Air vents dusted and cleaned
3. Windows and glass sliding doors cleaned on both the inside and outside
4. Window sills and tracks cleaned thoroughly including washing of fly screens
5. Blinds cleaned. Curtains washed or dry-cleaned and re-hung.
6. Doors and door handles are cleaned
7. Clean the walls. Marks to be removed from walls.
8. Picture hooks and nails removed. Holes patched and walls repainted
9. Power outlets and light switches cleaned
10. Cobwebs removed
11. Light fittings cleaned and non-functioning light bulbs replaced
12. Floors and skirtings to be washed/vacuumed and free of stains. If tiled, clean the grout.
13. Any damaged items are repaired or reported.
14. Traces of cigarette odours and nicotine stains removed
15. Air conditioning / Heating units wiped down and filters washed and dried.
16. Floor vents wiped down. Vacuum any dust under the floor vent.
17. If furnished, all furniture cleaned and located in the original rooms
18. Rubbish removed

GARAGE AND DRIVEWAY

1. Garage door opener working and left on the premises
2. Garage door hosed with water and clean
3. Wheelie bins emptied and clean
4. Oil and grease stains plus any mould is removed from the garage and driveway
5. Garage floor swept clean
6. Windows, window sills and tracks cleaned thoroughly including washing of fly screens
7. Cupboards / Storage shelves cleaned thoroughly inside and out. Handles cleaned.
8. Marks to be removed from walls
9. Power outlets and light switches cleaned
10. Light fittings cleaned and non-functioning light bulbs replaced
11. Rubbish removed

GARDEN

1. Lawns mowed, edged and weeds removed
2. All garden areas and rock areas to be weeded
3. Cobwebs removed from walls, eaves and windows
4. Outdoor garden lights working and cleaned
5. Garden waste removed. Do not dump grass clippings or tree cuttings in the garden beds or in the yard.
6. Rubbish removed

POOL

1. Pool filter cleaned and debris removed from the pool
2. Pool and spa to be thoroughly cleaned
3. Rubbish removed

HOUSE EXTERIOR

1. Cobwebs removed from walls, eaves, pergola ceilings and windows
2. Windows cleaned
3. Outdoor lights working and cleaned
4. Decking areas swept clean
5. Rubbish removed

